



EastMidlandsSharedServices

EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

Date: Monday, 24 September 2018

Time: 10.30 am

Place: Gartree Committee Room - County Hall, Glenfield, Leicestershire, LE3 8RB

Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business

Candida Brudenell
Corporate Director for Strategy and Resources
Nottingham City Council

Chris Tambini
Director of Corporate Resources
Leicestershire County Council

Constitutional Services Officer: Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

AGENDA

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| 1 | APOLOGIES FOR ABSENCE | |
| 2 | DECLARATIONS OF INTERESTS | |
| 3 | MINUTES
Of the meeting held on 25 May 2018 (for confirmation) | 3 - 6 |
| 4 | EAST MIDLANDS SHARED SERVICES DATA PROCESSING AGREEMENT
Report of the Head of East Midlands Shared Services | 7 - 18 |
| 5 | BUSINESS CONTINUITY PLAN
Report of the Head of East Midlands Shared Services | 19 - 22 |
| 6 | PERFORMANCE REPORT QUARTER 1 2018-19
Report of the Head of East Midlands Shared Services | 23 - 24 |

7	EXCLUSION OF THE PUBLIC To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Act.	
8	EXEMPT MINUTES Of the Exempt section of the meeting held on 25 May 2018 (for confirmation)	25 - 30
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ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE CONSTITUTIONAL SERVICES OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.